



SCHOOL GOVERNANCE TRAINING PROGRAMME 2016/2017



TRAINING & SUPPORT

The Diocese of Truro, in partnership with the Cornwall Association of Primary Head Teachers (CAPH), are offering training and support to all involved in school governance in Cornwall and the Isles of Scilly.

School governance covers governors in Local Authority maintained schools as well as directors/trustees in Academies, governors on local boards or individuals on advisory boards.

We have experienced trainers who will cater the training to the specific needs of each group. The training can be for individuals as well as groups, full boards and/or groups of schools who wish to come together to train.

The sessions within the booklet are an example list. We would be delighted to work with you to provide a tailored session to fulfil your identified needs.



GOVERNANCE INTRODUCTION

An induction session to ensure those who are new in post or who have not received training in the past are able to fully understand the role in order to carry it out effectively. This is relevant for all levels of governance.

GOVERNANCE REFRESHER

An update session for those involved in governance who would appreciate a refresher on the evolving role. This session is equally as useful for individuals as it is for full boards and will cover OfSTED expectations.

HOLDING TO ACCOUNT

One of the key responsibilities that sit with boards is to hold the head teacher/principal to account for the educational performance of the school and its pupils, and the performance management of staff. This session will look at ways in which the board can hold to account and appropriate questioning.

MONITORING THE STRATEGY

Once the strategic direction and priorities for the school have been set, the governance role is in monitoring the progress - this session will explore the different ways in which this monitoring can be undertaken and the evidence which needs to be produced.



SUPPORT FOR CHAIR'S - FULL BOARD & COMMITTEES

This session is suitable for new chairs as well as those who have been in post for a number of years; it will explore the role and provide support and guidance.

FINANCE

Overseeing the financial performance of the school/s is another key responsibility for boards, this session will support your understanding of school finances to ensure the board are sufficiently knowledgeable to ask the right questions.

PERFORMANCE MANAGEMENT & PERFORMANCE RELATED PAY

Although there are differences in the regulations for local authority maintained schools and academies, all boards have a responsibility to understand the link between teachers' pay and performance.

Boards are directly responsible and usually involved in the performance management of the Head Teacher - this session provides information and support with the process of performance management as well as an understanding of governance responsibilities around performance.





SETTING THE VISION, ETHOS & STRATEGY

This session is ideally suited to the full board. It is a facilitated discussion which will aid boards in determining the vision, ethos and strategy for their school or MAT.

CLERKS INTRODUCTION TO THE ROLE & CONTINUING SUPPORT

Clerks to boards are crucial in providing accurate and detailed advice to the board as well as ensuring the work of the board is well documented. This session can be an induction session with new clerks on a one to one basis or it can be a session to provide clerks with support, minute taking advice, suggestions for good practice and/or general information and support.





STRATEGIC VS OPERATIONAL

The split between operational and strategic can be difficult to distinguish. Successful boards are those who focus on the strategic responsibilities and leave the operational to those employed within the school/s. This session will be used to fully understand the meaning of strategic governance to ensure the focus allows for the most effective boards.

CHARACTERISTICS OF A SUCCESSFUL MAT

A facilitated session for the full MAT board to self-evaluate effectiveness against the DfE identified characteristics.

PREPARING FOR OFSTED

This session will provide advice and guidance for boards preparing for an Ofsted inspection. It will enable boards to understand the expectations of governance throughout the inspection process.

TAILOR MADE TRAINING

We recognise that all boards are as individual as the schools they serve, the courses listed in this booklet represent a small example of the types of training that we offer. We would be delighted to work with you to tailor any of our existing training packages, or indeed something completely different, to meet your needs.

WHAT OTHERS SAY ABOUT OUR TRAINING

“Really useful, made something complicated seem very straight forward.”

“Thank you for helping us to understand our role better; we feel much stronger because of your session.”

“We feel much better prepared for our upcoming inspection.”

“Really useful session, reflecting on our practice has been really beneficial.”

TO BOOK TRAINING

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