

**Cornwall Operational Board – Attendance and Belonging Working Group  
Minutes of Meeting**

CONFIDENTIAL		
<b>Date</b>	09.06.26	
<b>Time</b>	10.00 – 11.20	
<b>Venue</b>	Teams	
<b>Chair</b>	Emma Kerr	
<b>Administration</b>	Leeanne Drake	
<b>Group Members</b>	<b>Name</b>	<b>Representing</b>
	<b>Chair</b>	Emma Kerr (CAPH)
	CEO TPAT	Jenny Blunden
	Attendance project lead	Marc Rowland
	OneCornwall	Greg Pankhurst
	Budehaven School	Dom Wilkes
	Cornwall EPB	Jen Blunden
	Cornwall School Effectiveness	Jacqui Lewis / Ross Terris
	Cornwall LA	Simon Elliot
	CAPH	Lucy Stein
	Governance	Bex Couch
	Cornwall Virtual Schools	Claire Atkins
	CELT	Amy Daniels
	Crofty MAT	Cassie Pamplin
	Independent Consultant	Ellie Baker
	Kernow Learning Safeguarding Lead	Lisa Farmer
	Penpol School	Chris Coyle-Chislett
	Cornwall LA - Education Inclusion Advocate	Jonathan Stocker
	Bridge MAT	Sarah Sanson / Janine Waring
	SMART MAT	Kristien Carrington
	Diocese	Lee Moscato
	Local Authority	Gail Menage
	Active Cornwall	Abbie Dennison
	Cornwall LA	Nicky Hepworth
	Falmouth School	Al Mitchell
	Callywith College	Julie Penprase
	CASH	Kate Littledyke
	Cornwall Research School	John Rodgers
	Cornwall Council	Rachel Delourme
	CODE Maths	Laura Clitheroe
	Inclusion and Participation Lead at Cornwall Council. Employment and Enterprise Team.	Janine Bisson
	Post 16	Gemma Marshall

**Also invited**

David Teasdale

**Apologies**

Kelley Butcher, Gemma Marshall, Dom Wilkes, Lucy Stein, Laura Clitheroe, Lee Moscato, Rachel Delourme, Julie Penprase, Jason Toy, Greg Pankhurst. Jen Blunden.

**Not present**

Marc Rowland, Jacqui Lewis, Ross Terris, Bex Couch, Clare Atkins, Amy Daniels, Cassie Pamplin, Chris Coyle-Chislett, Jonathan Stocker, Sarah Sanson, Gail Menage, Al Mitchell.

**Agreed as a true and accurate record**

**Chair's Signature -**

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**Date**

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<b>Agenda Item</b>	<i>Actions in <b>bold red</b></i>
1	<b>Welcome, Introductions and apologies for absence</b>
	<ul style="list-style-type: none"> <li>• Emma Kerr welcomed attendees to the final meeting of the academic year, noting a number of apologies.</li> <li>• Apologies, attendance and non-attendance recorded as per register.</li> </ul>

2	<p><b>Approval of minutes and actions arising from meeting 19.03.26</b></p> <ul style="list-style-type: none"> <li>• <b>Thematic leads to continue engaging members of their thematic groups. (KC, KL, JT, DT).</b></li> <li>• <b>Schools undertaking disciplined inquiries must attend the practice clinics on 7 May (4–5pm) and 24 June (4–5pm).</b></li> <li>• <b>Schedule a coordination meeting for all thematic leads after Easter.(LD, EK)</b></li> <li>• <b>Begin shaping this group’s contribution to the October CEP Conference and the Spring 2027 joint conference. (EK – Summer term meeting agenda)</b></li> <li>• <b>Explore strengthened communication strategies (summaries, newsletters, video updates). (JB, EK to raise at CEP)</b></li> <li>• <b>Elpida and Ross to provide Kate with the list of schools needing encouragement to join the Cornwall attendance research project.</b></li> <li>• <b>Operations Board / CEP Research Strand to map current and past research activity across Cornwall. (JB)</b></li> <li>• <b>CAPH, CASH and CEP leads to draft a centralised communications proposal. (JB, EK, KL)</b></li> <li>• <b>Kate Littledyke and partners to progress all TransTech strands (remote) learning pilot, travel training bid, transport timetable work).</b></li> <li>• <b>Kristien Carrington and the transitions group to confirm participating staff/pupils and begin the summer-into-autumn support model.</b></li> <li>• <b>Jason Toy and Nicky Hepworth to develop communication-focused disciplined inquiry strands aligned with the Parental Engagement Framework.</b></li> <li>• <b>David Teasdale to define the scope and partners for the Wider Opportunities thematic area.</b></li> <li>• <b>All thematic leads to ensure their participating schools attend the disciplined inquiry clinics.</b></li> <li>• <b>All thematic leads to prepare initial material for the October CEP Conference</b></li> </ul>
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	<ul style="list-style-type: none"> <li>• Previous actions were reviewed via slides.</li> <li>• Overall progress described as positive, with no significant concerns regarding delivery.</li> <li>• Around 12 disciplined inquiries submitted, with feedback pending.</li> <li>• Continued challenge noted around duplication of work and fragmented communication across organisations.</li> </ul> <p>Key points:</p> <ul style="list-style-type: none"> <li>• Engagement remains strong from schools and partners.</li> <li>• Ongoing need for improved coordination and shared communication mechanisms.</li> <li>• Encouragement for continued attendance at practice clinics and participation in inquiry work.</li> </ul>
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<p><b>3</b></p>	<p><b>Update of thematic areas and review of virtual practice clinics and disciplined inquiries</b></p> <ul style="list-style-type: none"> <li>• <b>Parent/Carer Engagement (Nicky Hepworth and Jason Toy)</b></li> <li>• <b>Transitions (Kristien Carrington)</b></li> <li>• <b>Transtech (Kate Littledyke)</b></li> <li>• <b>Wider Opportunities and Community Engagement (David Teasdale)</b></li> </ul>
	<p>Transitions (Kristien Carrington)</p> <ul style="list-style-type: none"> <li>• Focus on continued pastoral support across transition (primary → secondary and KS4 → post-16).</li> <li>• Pilot in place involving: <ul style="list-style-type: none"> <li>○ Primary staff supporting Year 6 pupils transitioning to secondary</li> <li>○ Secondary staff supporting Year 11 pupils into post-16</li> </ul> </li> <li>• Development of baseline data, KPIs and evaluation model underway.</li> <li>• Aim to create a scalable model/checklist for wider use.</li> </ul> <p>Discussion highlights:</p> <ul style="list-style-type: none"> <li>• Strong links identified with: <ul style="list-style-type: none"> <li>○ Safeguarding transition documentation</li> <li>○ SEND and Local Authority transition work</li> <li>○ NEET prevention</li> </ul> </li> <li>• Emphasis on data sharing and alignment across projects.</li> </ul> <p>TransTech (Kate Littledyke)</p> <p>Work structured across transport and technology strands:</p> <p>Transport:</p> <ul style="list-style-type: none"> <li>• Transport identified as a key attendance barrier.</li> <li>• Ongoing research (Marjon University, DfE linked).</li> <li>• Travel training programme expanding across schools.</li> <li>• Pilot project (hospitality placements) showing: <ul style="list-style-type: none"> <li>○ Attendance improvements (e.g. from 62% → 85%)</li> <li>○ Positive behaviour outcomes</li> </ul> </li> </ul> <p>Technology:</p>

- Development of post-16 hybrid learning models to overcome transport issues.
- Exploration of shared remote provision across small sixth forms.

Alternative provision support:

- Tute Education pilot:
  - Supports reintegration of pupils with severe absence
  - Flexible engagement (home → safe school space → full return)
- Currently used by 5 Cornwall secondary schools.

Refer to slides attached

Parent/Carer Engagement (Nicky Hepworth)

- Work aligned to Parental Engagement Framework and CEP strategy.
- Strong national recognition with DfE engagement in development.

Progress:

- 6 new case studies (primary and secondary) being published
- Total of 30+ case studies available across partnership
- Evidence shows impact on:
  - Attendance
  - Exclusions
  - Wider outcomes

Next steps:

- Development of impact report (July)
- Creation of communication guidance for schools (autumn)
- Production of film showcasing impact (September)

Alignment noted with:

- Early Help / Family Hub work
- SEND reforms
- Ordinary Available Provision

Wider Opportunities & Community Engagement (David Teasdale)

- Early stage work focused on mapping and connecting existing provision.
- Strong emphasis on:
  - Avoiding duplication
  - Building multi-agency collaboration
  - Including youth voice

Progress:

- Establishment of multi-agency working group including:
  - Local Authority teams
  - Voluntary sector
  - Area partnerships
  - Health partners
  - Youth voice organisations

	<p>Key themes:</p> <ul style="list-style-type: none"> <li>• Significant activity already exists but is not well connected</li> <li>• Need to identify: <ul style="list-style-type: none"> <li>○ Gaps</li> <li>○ Opportunities</li> <li>○ Alignment across services</li> </ul> </li> </ul>
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<b>4</b>	<p><b>Operations Board update</b></p> <ul style="list-style-type: none"> <li>• <b>Attendance and Belonging</b></li> <li>• <b>Inclusive Education Communities</b></li> <li>• <b>Centres of Excellence</b></li> </ul> <p><b>Going into 2026/2027 Academic Year what opportunities are there to improve collaboration and partnership working across these operational areas?</b></p>
	<ul style="list-style-type: none"> <li>• Attendance &amp; Belonging positioned under CEP Priority 1 as part of the Operations Board strands. [</li> <li>• Discussion on whether to: <ul style="list-style-type: none"> <li>○ Retain current 3 operational strands, or</li> <li>○ Move to thematic model</li> </ul> </li> <li>• Consensus: Continue with current structure</li> <li>• Focus on: <ul style="list-style-type: none"> <li>○ Depth over breadth</li> <li>○ Strengthening connections between strands</li> <li>○ Avoiding duplication</li> </ul> </li> </ul>

<b>5</b>	<p><b>Begin shaping this group's contribution to the October CEP Conference and the Spring 2027 joint conference.</b></p>
	<ul style="list-style-type: none"> <li>• Conference theme: "Navigating Change"</li> <li>• Audience: Headteachers and senior leaders</li> <li>• Aim: strengthen system-wide collaboration ("from me to we")</li> </ul> <p>Key elements:</p> <ul style="list-style-type: none"> <li>• National keynote speaker</li> <li>• Panel and roundtable discussions</li> <li>• Focus on: <ul style="list-style-type: none"> <li>○ Leadership</li> <li>○ Curriculum</li> <li>○ System change</li> </ul> </li> </ul> <p>Feedback from group:</p> <ul style="list-style-type: none"> <li>• Ensure clarity of desired outcomes</li> <li>• Consider balance between: <ul style="list-style-type: none"> <li>○ Input (panel)</li> <li>○ Participation (roundtables)</li> </ul> </li> </ul>

<b>6</b>	<p><b>AOB</b></p>
	<ul style="list-style-type: none"> <li>• CEP strategy consultation to be shared with members.</li> <li>• Continued emphasis on: <ul style="list-style-type: none"> <li>• Reducing duplication</li> <li>• Improving communication across system</li> </ul> </li> </ul>

**Immediate / short-term**

- LD/EK: Re-circulate CEP conference (14.10.26) invite to all members.
- EK: Share slides and gather feedback on conference structure via email. (actioned)
- All thematic leads: Encourage continued attendance at practice clinics.
- EK / MR: Provide feedback on submitted disciplined inquiries.

**Thematic area actions**

- **Transitions (KC):**
  - Continue pilot and gather baseline/KPI data
  - Develop scalable transition support model
  - Link work with safeguarding and LA transition projects
- **TransTech (KL):**
  - Gather further impact data (hospitality / transport pilots)
  - Progress DfE-linked research funding
  - Expand hybrid learning pilot (post-16)
  - Promote Tute programme and evaluate impact
- **Parent Engagement (NH):**
  - Publish case studies (July)
  - Produce impact report
  - Develop communication guidance for schools (autumn)
  - Progress film production (September)
- **Wider Opportunities (DT):**
  - Convene and lead multi-agency working group
  - Map current provision across Cornwall
  - Identify gaps and opportunities
  - Develop approach to capturing youth voice (incl. peer research)

**Strategic / system-wide**

- **All members:**
  - Block out CEP Conference (14.10.26) within your Professional Learning plans for 26/27
  - Strengthen cross-group links and avoid duplication
  - Share intelligence on parallel projects and initiatives
- **Operations Board / CEP:**
  - Improve coordination of system-wide communication
  - Consider how best to visualise connections between strands
  - Continue development of collaborative working model

**Dates of next meetings:**

~~Tuesday 14th October 2025 (10.30 – 12.00)~~

~~Thursday 19<sup>th</sup> March 2026 – 11.00 – 13.00 via Teams (note change in date/time)~~

~~Tuesday 9th June 2026 (10.00 – 12.00)~~

Dates for next academic year to follow after CEP meeting 30/06/26