Autism in Schools Team Referral Process

Advice Line

Contacting the advice line is not the same as making a referral. The advisor will listen to your concerns and offer a space to explore the situation together. You can agree some next steps together. They may also signpost to other services and organisations. The caller will be responsible for taking notes and completing follow-up actions.

Consultation

This consists of a discussion with your link advisor regarding a young person's strengths and areas of concern. The advisor will share suggestions and strategies during the meeting for school to implement. Parent permission is required and is to be held by school. School staff need to take their own notes.

Was the young person identified as a priority referral during consultation?

Yes

Place a referral via Services for Schools

https://schools.cornwall.gov.uk/P38881

Click on consultation request to find the referral form and accompanying permission forms.

Download parent permission form which needs to be signed and uploaded with the referral. If the young person is 13 or, their consent to share information with other agencies is also required. This section can be found within the parent permission form.

Any other relevant documents, including diagnostic report (if diagnosed in the past two years), can be uploaded when completing the referral.

No

Implement strategies in school for 6 weeks and assess progress.

Did the strategies have the desired/positive impact?

Yes

No further action at this time. If new concerns arise, contact your link advisor.

No

Contact your link advisor to discuss making a referral. If agreed by the advisor, place a referral via Services for Schools (see box on left for more information on making a referral).