Date: DD/MM/YYYY

FOR CONTACTS/ PARENTS OF CLOSE CONTACTS OF COVID 19 at XXXXX

Dear parent,

**Advice for child to self-isolate for 14 days**

We have been made aware of a confirmed case of COVID-19 within the school/ setting.

We have followed the national guidance and sought advice from Public Health England/Department for Education and the Local Authority and have identified that your child (name) has been in close contact with the affected person. In line with the national guidance, your child should now stay at home and self-isolate until ADD DATE (14 days after contact).

We are asking you to do this to reduce the further spread of COVID 19 to others in the community.

If your child is well at the end of the 14 days period of self-isolation, then they can return to usual activities.

Other members of your household can continue normal activities provided your child does not develop symptoms within the 14-day self-isolation period.

Please see the link to the PHE Staying at Home Guidance: <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

**What to do if your child develops symptoms of COVID 19**

If your child develops symptoms of COVID-19, **you should organise for your child to be tested** via the [NHS online portal](https://www.nhs.uk/ask-for-a-coronavirus-test) or by calling 119. Your household should isolate until you receive the test results giving the all clear. If your child tests positive, they must isolate for an additional 10 days from their first symptom and the household must isolate for 14-days.

**Symptoms of COVID 19**

The most common symptoms of coronavirus (COVID-19) are recent onset of:

* new continuous cough and/or
* high temperature and/or
* a loss of, or change in, normal sense of taste or smell (anosmia)

People who do not have symptoms should not request a test unless this has been specifically requested by Public Health England or the local authority.

All other household members who remain well must stay at home and not leave the house for 14 days. This includes anyone in your ‘Support Bubble’.

The 14-day period starts from the day when the first person in the house became ill.

Household members should not go to work, school or public areas and exercise should be taken within the home. If you require help with buying groceries, other shopping or picking up medication, or walking a dog, you should ask friends or family. Alternatively, you can order your shopping online and medication by phone or online.

Household members staying at home for 14 days will greatly reduce the overall amount of infection the household could pass on to others in the community

If your child does develop symptoms, you can seek advice from the nhs.uk website at <https://www.nhs.uk/conditions/coronavirus-covid-19/check-if-you-have-coronavirus-symptoms/>. If you are concerned about your child’s symptoms, or they are worsening you can seek advice from NHS 111 at <https://111.nhs.uk> or by phoning 111.

**For most people, coronavirus (COVID-19) will be a mild illness.**

**How to stop COVID-19 spreading**

There are things you can do to help reduce the risk of you and anyone you live with getting ill with COVID-19

Do:

* wash your hands with soap and water often – do this for at least 20 seconds
* use hand sanitiser gel if soap and water are not available
* wash your hands as soon as you get home
* cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
* put used tissues in the bin immediately and wash your hands afterwards

**Further information**

Further information is available at

<https://www.nhs.uk/conditions/coronavirus-covid-19/>.

Yours sincerely

Name

Role