

The Professional Clerk

A Department for Education (DfE) funded development programme for clerks to school and academy governance boards.

For an outline of the programme outline please visit:

www.babcockldp.co.uk/improving-schools-settings/governance-consultancy/training/#professional-clerk

Course Details

If you're a clerk with several months' experience or more, we'll help you develop the specialist skills and knowledge to carry out your role confidently and effectively.

- Improve how you work, and the quality of governance at your school
- Study alongside other clerks and support each other during and after the training
- Provide valuable evidence for Ofsted of the competence of your governing board

The programme is closely aligned to the DfE's Clerking Competency Framework:

- Understanding governance
- Administration
- Advice and guidance
- People and relationships

Contact us:

For any queries or further information please contact:

LDP-GovernorsServiceClerks@babcockinternational.com

Tel: 01392 287314

Interactive, blended learning:

The programme offers two half-day face-to-face workshops led by an experienced facilitator, online support and development activities.

You will learn from self-evaluation, practical exercises, facilitated discussions, real-life case studies, and through sharing experiences with other clerks.

You'll be supported by an expert facilitator who will provide guidance, feedback and encouragement, both in the workshops and online.

Cost and DfE funding:

The full cost of the programme is £400, the DfE will fund £350 per clerk, meaning the school will only need to contribute £50.

Delegates will be awarded a certificate upon successful completion of the course.

Thursday 28 November 2019 and
Tuesday 28 January 2020 09.30 – 13.00
Beacon Place, Victoria Offices, Victoria, Roche, St Austell, Cornwall, PL26 8LG.